

Appointment Reminder

Dear [Patient Name],

This is a friendly reminder of your upcoming appointment with Dr. [Doctor's Name] in our Otolaryngology department.

Date: [Appointment Date]

Time: [Appointment Time]

Location: [Clinic Address]

We will be addressing your sinus issues during this visit. Please remember to bring any relevant medical records or previous imaging results.

If you have any questions or need to reschedule, please contact our office at [Office Phone Number].

Thank you, and we look forward to seeing you soon!

Sincerely,

[Your Clinic Name]