

# Appointment Reminder

Dear [Patient's Name],

This is a reminder for your upcoming appointment with Dr. [Physician's Name] at [Clinic/Hospital Name].

## Appointment Details:

Date: [Date]

Time: [Time]

Location: [Address]

## Pre-Visit Instructions:

- Please arrive 15 minutes early to complete necessary paperwork.
- Bring your current insurance card and a valid ID.
- Avoid eating or drinking for at least 2 hours before the appointment if undergoing a procedure.
- If you have any allergies, please inform our staff prior to your appointment.
- Do not hesitate to reach out if you have any questions.

We look forward to seeing you!

Best regards,

[Clinic/Hospital Name]

[Contact Information]