

Notification of Changes in Autism Support Needs

Date: [Insert Date]

To: [Recipient's Name]

Address: [Recipient's Address]

Dear [Recipient's Name],

We are writing to inform you of recent changes to [Child's Name]'s autism support needs. After a thorough assessment and review, we have identified specific areas that require updated support measures to better assist [him/her/them].

Effective from [Start Date], the following adjustments will be implemented:

- Increased frequency of therapy sessions from [X] to [Y] times a week.
- Introduction of new educational resources tailored for [specific needs].
- Modification of the sensory room usage schedule to include [specific times].

We believe that these changes will significantly enhance [Child's Name]'s ability to succeed in [his/her/their] daily activities and educational goals. Please feel free to reach out if you have any questions or concerns regarding these modifications.

Thank you for your understanding and continued support.

Sincerely,

[Your Name]

[Your Position]

[Your Contact Information]

[Your Organization]