

# Letter of Interest for Graduate Assistantship

Your Name  
Your Address  
City, State, Zip Code  
Your Email  
Your Phone Number  
Date

Graduate Program Coordinator  
University Name  
Department Name  
University Address  
City, State, Zip Code

Dear Graduate Program Coordinator,

I am writing to express my interest in the graduate assistantship position available within the [Department Name] at [University Name]. I am currently pursuing a [Your Degree] in [Your Major] and am eager to contribute my skills and experience to support the department while furthering my academic and professional development.

During my undergraduate studies, I have developed a solid foundation in [Relevant Skills/Experience], which I believe aligns with the goals of your department. Additionally, my experiences in [Internships/Projects/Research] have equipped me with [Specific Skills or Knowledge].

I am particularly drawn to [Specific Aspects of Program/Research] and believe that the assistantship will provide an invaluable opportunity to contribute to [Department's Goals/Projects]. I am enthusiastic about the possibility of working alongside esteemed faculty and contributing to the innovative environment at [University Name].

Thank you for considering my application. I look forward to the opportunity to discuss my candidacy further and how I can support the [Department Name].

Sincerely,  
Your Name