

# Password Recovery Instructions

Dear [User's Name],

We received a request to reset your password for your account associated with the email address [User's Email]. Please follow the steps below to recover your password:

1. Visit our password recovery page at [Recovery Link].
2. Enter your email address and click on "Submit."
3. Check your inbox for an email from us with the subject "Password Recovery Instructions."
4. Click the link in the email, which will direct you to a secure page.
5. Follow the instructions on that page to create a new password.

If you did not request a password reset, please disregard this email. If you have any further questions, feel free to contact our support team.

Best regards,  
[Your Company Name] Support Team