

Telehealth Appointment Reminder

Dear [Patient's Name],

This is a friendly reminder of your upcoming telehealth appointment scheduled for:

Date: [Appointment Date]

Time: [Appointment Time] [Time Zone]

Provider: [Provider's Name]

Please follow these preparations to ensure a smooth appointment:

- Have your medical records and any current medications available.
- Find a quiet and private space for the appointment.
- Ensure a stable internet connection for video calls.
- Log into your account or app 10 minutes before the appointment.
- Charge your device beforehand to avoid disconnections.

If you have any questions or need to reschedule, please contact us at [Contact Information].

Thank you!

Sincerely,

[Your Clinic/Practice Name]