Test Results Notification

Dear [Employee's Name],

We hope this message finds you well. We are writing to inform you about the results of your recent [type of test, e.g., health assessment, COVID-19 test] conducted on [date].

Your results are as follows:

- Test Name: [Test Name]
- Result: [Positive/Negative/Normal/Abnormal]
- Date of Results: [Date]

If you have any questions regarding your results or would like to discuss them further, please do not hesitate to reach out to [Contact Person/Department] at [Contact Information].

Thank you for your attention to this matter.

Best regards,

[Your Name]

[Your Job Title]

[Company Name]