

# On-Campus Housing Application for Upperclassmen

Date: [Insert Date]

Office of Housing Services

[University Name]

[University Address]

[City, State, Zip Code]

Dear Housing Coordinator,

I, [Your Full Name], am writing to formally apply for on-campus housing for the upcoming academic year. I am currently a [Your Year, e.g., "Junior" or "Senior"] majoring in [Your Major] and would like to request accommodation in [Preferred Housing Option, e.g., "the Upperclassmen Residence Hall"].

As an upperclassman, I believe that residing on campus will greatly enhance my college experience by providing me with greater access to resources and a vibrant community environment. I am particularly interested in [mention any specific preferences, e.g., "quiet study spaces", "social events", or "proximity to the library"].

My student ID is [Your Student ID], and my contact information is as follows:

- Email: [Your Email]
- Phone: [Your Phone Number]

Thank you for considering my application. I look forward to your response and the possibility of living on campus for the next academic year.

Sincerely,

[Your Full Name]

[Your Student ID]