

# Charity Event Authorization Letter

Date: [Insert Date]

[Charity Organization Name]

[Organization Address]

[City, State, Zip Code]

To Whom It May Concern,

This letter serves as authorization for [Event Name], organized by [Organizer's Name] on behalf of [Charity Organization Name]. The event will take place on [Event Date] at [Event Location]. The purpose of this event is to raise funds for [specific cause or project].

We are committed to ensuring all necessary permissions and regulations will be adhered to throughout the planning and execution of this event.

Thank you for your support in this effort. Should you have any questions or require further information, please feel free to contact us.

Sincerely,

[Your Name]

[Your Title]

[Charity Organization Name]

[Contact Information]