

Grant Application Letter

[Your Name]

[Your Title]

[Charity Name]

[Charity Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Grant Maker's Name]

[Grant Maker's Title]

[Organization Name]

[Organization Address]

[City, State, Zip Code]

Dear [Grant Maker's Name],

I am writing to submit a grant application on behalf of [Charity Name]. Our organization is dedicated to [brief overview of charity mission and impact]. We are seeking funding in the amount of [specific amount] to support [specific project or initiative].

[Provide detailed information about the project, including goals, target population, and expected outcomes. Mention any previous successes and how this funding will help further your mission.]

We are grateful for the opportunity to apply for funding from [Grant Maker's Organization Name]. Together, we can make a significant impact on [specific cause or community].

Thank you for considering our application. We look forward to the possibility of partnering with you in our efforts to [laudable outcome or goal]. Please feel free to contact me at [your phone number] or [your email address] if you have any questions or need further information.

Sincerely,

[Your Name]

[Your Title]

[Charity Name]