

Letter of Sponsorship Proposal

[Your Name]

[Your Position]

[Your Organization]

[Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Recipient Position]

[Recipient Organization]

[Recipient Address]

[Recipient City, State, Zip Code]

Dear [Recipient Name],

We are excited to announce our upcoming charity auction, [Event Name], taking place on [Event Date] at [Event Location]. Our organization, [Your Organization], is dedicated to [briefly describe your mission and purpose], and we are seeking your support to make this event a success.

We would like to invite [Recipient Organization] to become a sponsor for this event. Sponsorship provides a unique opportunity to highlight your commitment to [related cause or community welfare] while gaining valuable exposure to our audience of [target audience description].

As a sponsor, you will receive [list specific benefits, such as logo placement, complimentary tickets, recognition in event materials, etc.]. We offer different sponsorship levels ranging from [amount] to [amount], allowing you to choose the option that best aligns with your goals.

We would be honored to have [Recipient Organization] as a key partner in this event, contributing to a worthy cause and positively impacting the community.

Thank you for considering this opportunity. I would love to discuss this further and explore how we can work together for this noble cause. Please feel free to contact me at [Your Phone Number] or [Your Email Address].

Warmest regards,

[Your Name]

[Your Position]

[Your Organization]