

# Donation Request for Charity Auction

Dear [Donor's Name],

We hope this message finds you well. [Your Organization Name] is excited to announce our upcoming charity auction on [Date] to support [Cause/Project]. We are reaching out to request your generous support in the form of a donation.

Your contribution will not only help us reach our fundraising goals but will also showcase your commitment to [Cause/Community]. We are seeking items such as [List of Preferred Items], but any donation you can provide will be greatly appreciated.

All donations will be recognized at the event and will contribute to our mission to [Brief Description of Mission].

Thank you for considering our request. If you have any questions or need further information, please feel free to contact us at [Phone Number] or [Email Address].

Warm regards,

[Your Name]

[Your Title]

[Organization Name]

[Organization Website]