

Confirmation of Participation

Dear [Trustee's Name],

We are pleased to confirm your participation as a trustee for [Charity Name]. Your commitment and expertise are invaluable to our mission.

Please find the details of your role below:

- **Role:** Trustee
- **Date of First Meeting:** [Date]
- **Location:** [Location]

We look forward to working together to make a positive impact in our community.

Thank you for your dedication.

Best regards,

[Your Name]

[Your Position]

[Charity Name]

[Contact Information]