

Charity Compliance Notice

Date: [Insert Date]

To: [Charity Name]

Address: [Charity Address]

Dear [Charity Board/Director's Name],

Subject: Compliance Notice Regarding Regulatory Changes

We are writing to inform you of important regulatory changes that may affect your charity's compliance obligations. Effective [Insert Date of Change], the following regulations will come into effect:

- [Regulation Change 1 - Brief Description]
- [Regulation Change 2 - Brief Description]
- [Regulation Change 3 - Brief Description]

It is imperative that your charity reviews these changes and updates its policies and procedures accordingly to ensure compliance. Failure to adhere to these regulations may result in legal consequences or penalties.

We recommend scheduling a meeting to discuss these changes further and to help facilitate your compliance efforts. Please contact us at [Contact Information] to arrange a suitable time.

Thank you for your attention to this matter. We appreciate your cooperation and commitment to maintaining compliance.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]