

# Request for Academic Reference

Dear [Professor's/Dr.'s Name],

I hope this message finds you well. I am reaching out to request your support in providing an academic reference as I pursue opportunities in [specific field or industry]. Our past interactions during [mention specific course, project, or research] greatly impacted my academic journey, and I believe your insights would be invaluable.

As I engage in networking and explore potential career paths, a recommendation from you would not only highlight my [specific skills/qualities] but also lend credibility to my endeavors. If you are comfortable, I would greatly appreciate it if you could speak to my [mention specific experiences or attributes] in your reference.

Should you agree to assist me, I would be happy to provide you with any additional information or updates regarding my academic and professional experiences.

Thank you very much for considering my request. I truly appreciate your time and support.

Best regards,  
[Your Name]  
[Your Email]  
[Your Phone Number]