

Dear [Alumni Name],

We hope this message finds you well. As a valued member of our alumni community, we are excited to invite you to participate in our upcoming charity event, **[Event Name]**, taking place on **[Date]** at **[Location]**.

This event aims to raise funds for **[Cause/Beneficiary]** and will include a variety of activities including **[Activities]**. It will be a wonderful opportunity to reconnect with fellow alumni, contribute to a great cause, and make a difference in our community.

Please join us for an evening of fun, networking, and philanthropy. We would appreciate your support and participation in making this event a success.

For more information, to RSVP, or to make a donation, please contact us at **[Contact Information]**.

Thank you for considering this opportunity to give back. We look forward to seeing you there!

Warmest regards,
[Your Name]
[Your Position]
[Organization Name]