

# Invitation to Volunteer Training Workshop

Dear [Volunteer's Name],

We are excited to invite you to our upcoming Volunteer Training Workshop scheduled for [Date] from [Start Time] to [End Time]. The event will take place at [Location].

This workshop aims to equip our volunteers with the necessary skills and knowledge to effectively contribute to our mission. We believe that your participation will greatly enhance the efforts we make in our community.

Please RSVP by [RSVP Date] to confirm your attendance.

Thank you for your dedication and commitment to making a difference!

Sincerely,

[Your Name]  
[Your Position]  
[Organization Name]  
[Contact Information]