

Charity Awards Sponsorship Request

Date: [Insert Date]

[Your Name]

[Your Title]

[Charity Organization Name]

[Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Sponsorship Contact Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Sponsorship Contact Name],

We are excited to announce the upcoming [Name of Charity Awards], which will take place on [Date] at [Venue]. This event celebrates the incredible contributions of individuals and organizations dedicated to improving our community.

We are seeking sponsorship to help support this important event and would love to partner with [Company Name] as a valued sponsor. Your support will not only enhance the event but also highlight your commitment to [briefly describe the cause or mission of your organization].

As a sponsor, you will receive significant recognition, including your logo on promotional materials, social media shoutouts, and opportunities to engage with attendees.

We would be grateful to discuss the various sponsorship levels available and how your contribution can make a difference. Please feel free to reach out to me directly at [Your Phone Number] or [Your Email Address].

Thank you for considering this opportunity to support our community and honor those who make a difference.

Sincerely,

[Your Name]

[Your Title]

[Charity Organization Name]