

Annual Charity Awards Announcement

Dear [Recipient's Name],

We are thrilled to announce the upcoming Annual Charity Awards, recognizing the outstanding contributions made by individuals and organizations in our community.

Date: [Date of the Event]

Time: [Time of the Event]

Location: [Venue or Location]

With your support, we aim to highlight the remarkable efforts towards [specific focus or cause]. We invite you to join us for an evening of inspiration, celebration, and community engagement.

Nominees will be recognized in various categories, including:

- Best Community Initiative
- Outstanding Volunteer
- Corporate Social Responsibility Excellence

Please RSVP by [RSVP Date] to confirm your attendance.

We look forward to celebrating with you!

Warm regards,

[Your Name]

[Your Title]

[Your Organization]