

# Confirmation of Attendance

Dear [Attendee's Name],

We are pleased to confirm your attendance at the upcoming Charity Resolution Meeting scheduled for [Date] at [Time]. The meeting will take place at [Location].

Your participation is invaluable as we discuss key resolutions and initiatives aimed at furthering our mission to support [Brief Description of Charity Purpose].

Please feel free to reach out if you have any questions or need additional information.

Thank you for your commitment to our cause.

Best regards,

[Your Name]

[Your Position]

[Charity Name]

[Contact Information]