

Donation Solicitation for Corporate Partnership

[Your Name]

[Your Title]

[Your Organization]

[Organization Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Recipient Title]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this letter finds you well. I am writing to you on behalf of [Your Organization], a non-profit organization dedicated to [briefly describe your mission and the population you serve]. Each year, we work tirelessly to [describe the work done, any specific projects or services provided].

As we continue our commitment to [state your organization's mission or goals], we are reaching out to potential corporate partners like [Company Name] to join us in this mission. Your support through a donation would enable us to [highlight what the donation will accomplish or the specific needs it will address].

In recognition of your generous contribution, we would gladly highlight [Company Name] in our promotional materials, website, and at our events, showcasing your commitment to corporate social responsibility and community engagement.

We would love the opportunity to discuss this partnership further and explore how we can work together to make a meaningful impact. I will follow up with your office next week to see if we can arrange a convenient time to chat.

Thank you for considering this partnership opportunity. Together, we can make a difference in the lives of those we serve.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]