

Acknowledgment of Endowment Donation

Date: [Insert Date]

[Donor's Name]

[Donor's Address]

[City, State, Zip Code]

Dear [Donor's Name],

On behalf of [Organization's Name], I would like to extend our heartfelt gratitude for your generous endowment donation of [amount] made on [date of donation]. Your support plays a crucial role in helping us achieve our mission of [briefly describe mission or purpose].

Your contribution will be used to [describe how the donation will be used or its impact], ensuring that we can continue to make a difference in the community.

We are truly grateful for your support and belief in our cause. Thank you once again for your kindness and generosity. We look forward to keeping you updated on the progress of our initiatives.

Sincerely,

[Your Name]

[Your Title]

[Organization's Name]

[Organization's Address]

[City, State, Zip Code]

[Phone Number]

[Email Address]