

# Notification of Charity Account Cancellation

Date: [Insert Date]

Dear [Recipient's Name],

We hope this message finds you well. We are writing to formally notify you of the cancellation of your charity account with us, effective immediately.

Account Details:

- Account Name: [Insert Account Name]
- Account Number: [Insert Account Number]

We appreciate the time and resources you have dedicated to our cause. If you have any remaining balances or outstanding matters, please contact us by [insert contact information].

Thank you for your support and understanding.

Sincerely,

[Your Name]

[Your Title]

[Charity Organization Name]

[Charity Contact Information]