

Account Termination Notification

Date: [Insert Date]

Dear [Recipient's Name],

We regret to inform you that your account with [Charity Organization Name] has been terminated effective immediately due to [specific reason, e.g., inactivity, violation of terms].

Your participation has been valuable to us, and we appreciate your past contributions. Should you have any questions or wish to discuss this further, please feel free to contact us at [Contact Information].

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Title]

[Charity Organization Name]