

Request for Consideration in Study Abroad Program

Date: [Insert Date]

To: [Recipient's Name]

[University/Institution Name]

[Address]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to formally request consideration for the upcoming study abroad program at [Destination University/Program Name]. As a [Your Year, e.g., sophomore] majoring in [Your Major], I believe that participating in this program would greatly enhance my academic and personal growth.

The opportunity to immerse myself in [Destination Country/Culture] aligns perfectly with my career goals, particularly in [briefly state how it aligns with your career goals]. I am eager to take part in courses related to [mention any specific interests or subjects] and engage with local communities.

Thank you for considering my request. I look forward to the opportunity to contribute positively to the program and represent [Your Institution] abroad.

Sincerely,

[Your Name]

[Your Student ID]

[Your Contact Information]