

# Donation Acknowledgment Letter

Dear [Donor's Name],

On behalf of [Charity Organization Name], I would like to express our heartfelt gratitude for your generous donation of [Donation Amount] received on [Date]. Your support plays a crucial role in helping us achieve our mission of [Brief Description of Mission/Goal].

Thanks to your contribution, we are able to [Explain how the donation will be used, e.g., provide services, fund events, support initiatives]. Your kindness truly makes a difference in the lives of [Beneficiaries/Community].

Please keep this letter for your records, as it serves as a receipt for your charitable contribution. [Charity Organization Name] is a registered nonprofit organization, and your gift is tax-deductible to the fullest extent allowed by law.

Thank you once again for your support. We look forward to keeping you updated about our progress and impact. If you have any questions or would like to get involved further, please do not hesitate to reach out.

Warm regards,

[Your Name]

[Your Title]

[Charity Organization Name]

[Contact Information]