

Project Proposal for Charity Capital Campaign

Date: [Insert Date]

To: [Recipient's Name]

Title: [Recipient's Title]

Organization: [Recipient's Organization]

Address: [Recipient's Address]

Dear [Recipient's Name],

I am writing to propose an exciting opportunity to partner with [Your Organization's Name] as we embark on a capital campaign to support [Project Name/Description]. Our mission is to [briefly state your mission and goals], and with your help, we can make a significant impact on [target community/beneficiaries].

Project Overview

[Provide a brief description of the project, its objectives, and the need it addresses. Explain why it is important and how it aligns with the values of the recipient.]

Campaign Goals

Our goal is to raise [amount of money] over the next [timeframe] in order to [describe what the funds will be used for]. This will allow us to [explain the expected benefits and impact of the project].

How You Can Help

We invite you to join us in this important initiative by [explain how the recipient can contribute, whether through a donation, sponsorship, or partnership]. Your support will help us achieve our vision of [restate the project's impact].

Next Steps

We would be honored to discuss this proposal further at your convenience. Please let us know if you would be available for a meeting or a phone call in the coming weeks.

Thank you for considering this opportunity to make a difference in our community. Together, we can [reiterate the overarching goal of the campaign].

Sincerely,

[Your Name]

[Your Title]

[Your Organization's Name]

[Your Contact Information]