

Dear Supporter,

We hope this message finds you well! We are reaching out to remind you of our upcoming charity event, **[Event Name]**, scheduled for **[Date]** at **[Location]**.

This year, we will be focusing on **[Cause/Project]**, and your support is more important than ever. Please join us for an evening of inspiration, community, and giving back.

Event Details:

- Date: [Date]
- Time: [Start Time] - [End Time]
- Location: [Location]
- Guest Speaker: [Speaker Name]

RSVP by **[RSVP Deadline]** to let us know if you can attend. Your presence makes a difference!

Thank you for your continued support. Together, we can make a positive impact in our community.

Warm regards,

[Your Name]

[Your Title]

[Organization Name]

[Contact Information]