

# Reminder: Upcoming Charity Event

Dear Community Leader,

We hope this message finds you well. We are reaching out to remind you of the upcoming charity event, "**Community Together for a Cause**," scheduled for **date** at **venue** from **start time** to **end time**.

This event aims to raise funds for and your participation is crucial for its success. Your leadership in our community inspires others to contribute and support the cause.

Please mark your calendar and join us for an inspiring evening filled with connection, purpose, and community spirit. We would be honored to have you as one of our distinguished guests.

If you have any questions or need further information, please do not hesitate to contact us at **contact information**.

Thank you for your continued support.

Warm regards,

**Your Name**  
**Your Title**  
**Organization Name**  
**Contact Information**