

Request for Extension of Charity Sponsorship Agreement

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Organization]

[Your Organization Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Sponsor's Name]

[Sponsor's Organization]

[Sponsor's Address]

[City, State, Zip Code]

Dear [Sponsor's Name],

I hope this message finds you well. I am writing to formally request an extension on our current charity sponsorship agreement dated [Insert Original Agreement Date]. As our partnership has proven to be mutually beneficial, we would like to continue this positive collaboration for an additional [proposed extension duration].

We believe that extending our agreement will not only enhance the impact of our ongoing projects but also serve to strengthen our shared commitment to [specific cause or project]. We are particularly excited about [mention any upcoming events or initiatives that require sponsorship].

Please let us know if you would be open to discussing this extension further. We are hopeful that we can come to a favorable agreement that supports both our organizations' goals.

Thank you for your continued support and partnership.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]