

Date: [Insert Date]

Professor [Insert Last Name]

[Course Name]

[University/College Name]

Dear Professor [Last Name],

I hope this message finds you well. I am writing to inform you that I will be unable to attend class on [Insert Date] due to my observance of [Insert Specific Religious Holiday/Practice]. This event holds significant importance to me and my faith.

I understand the importance of participating in class and keeping up with the coursework. I assure you that I will make every effort to catch up on the material I will miss and seek assistance from my classmates to stay informed.

Please let me know if there are any additional steps I should take or if there's a way to accommodate my absence regarding assignments or class participation.

Thank you for your understanding.

Sincerely,

[Your Full Name]

[Your Student ID]

[Your Contact Information]