

# Dear [Donor's Name],

As the year comes to a close, we at [Organization's Name] want to take a moment to express our heartfelt gratitude for your generous support throughout the year. Your commitment has made a significant impact on our mission to [briefly describe mission or cause].

In these final weeks of the year, we invite you to consider making a year-end charitable contribution. Your donation will not only aid our ongoing efforts, but it also offers you a chance to make a lasting difference in the lives of those we serve.

When you make your gift by December 31, you can maximize your giving with potential tax benefits. Every dollar you contribute helps us [explain specific programs or initiatives].

Your support means the world to us, and we hope you will join us in making a meaningful impact as we enter a new year. Thank you for considering this opportunity to give back.

With warmest wishes for a joyous holiday season and a happy New Year,

Sincerely,  
[Your Name]  
[Your Title]  
[Organization's Name]  
[Contact Information]