

# Withdrawal from Charity Walkathon

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Charity Organization Name]

[Charity Address]

[City, State, Zip Code]

Dear [Charity Organization Name/Contact Person],

I hope this message finds you well. I am writing to formally withdraw my participation from the upcoming charity walkathon scheduled for [Date of Walkathon]. Due to [reason for withdrawal, e.g., unforeseen circumstances, health issues], I am unable to take part in this valuable event.

Although I am disappointed not to be able to contribute to this cause, I am hopeful that the event will be a great success and raise significant funds for [specific cause or project].

Please let me know if there are any further steps I need to take concerning my withdrawal or if there are other ways I can support the charity in the future.

Thank you for your understanding.

Sincerely,

[Your Name]