

# Letter of Annulment for Charity Sports Tournament

Date: [Insert Date]

[Recipient's Name]

[Recipient's Address]

[City, State, ZIP Code]

Dear [Recipient's Name],

We hope this message finds you well. We regret to inform you that due to unforeseen circumstances, we have to annul the upcoming charity sports tournament scheduled for [Insert Date].

We understand the importance of this event in bringing the community together and supporting our cause. However, after careful consideration, we have concluded that it is in the best interest of our participants and sponsors to cancel the tournament this year.

We sincerely apologize for any inconvenience this may cause and appreciate your understanding and support. We hope to organize a similar event in the future and look forward to your continued involvement.

Thank you for your dedication to our cause.

Sincerely,

[Your Name]

[Your Position]

[Organization Name]

[Contact Information]