

Corporate Clothing Donation Initiative

Dear [Recipient's Name],

We are excited to announce our upcoming corporate clothing donation initiative aimed at supporting [Charity Organization's Name]. As part of our commitment to giving back to the community, we invite you to join us in this meaningful effort.

We encourage all employees to contribute gently used corporate clothing including suits, blouses, shirts, and accessories which will be donated to individuals in need. Your contribution can help empower those seeking employment and provide them with the confidence to succeed.

Donation Details:

- **Donation Period:** [Start Date] to [End Date]
- **Collection Box Location:** [Location]
- **Contact Person:** [Contact Name and Information]

Your support can make a significant impact in our community. Together, let's help others dress for success!

Thank you for your generosity and commitment to this initiative.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]