

Help Us Make a Difference!

Dear [Recipient's Name],

We hope this message finds you well. We are reaching out to you on behalf of [Your Organization's Name], a charity dedicated to [brief description of your charity's mission]. We are organizing a clothing drive to support [specific goal or community you are helping], and we would be grateful for your assistance.

Your donations of gently used clothing can make a significant impact on the lives of those in need. We are seeking donations of all types of clothing, including:

- Outerwear
- Shirts and blouses
- Pants and skirts
- Children's clothing
- Footwear

Our clothing drive will take place on [date] at [location]. We encourage you to drop off your donations between [time] and [time]. For those unable to drop off items, we are also offering pick-up services for larger donations. Please do not hesitate to reach out to us to arrange a pick-up.

Your support means the world to us and to those we serve. Together, we can help brighten the lives of individuals and families in need. Thank you for considering our request, and we hope to see your contributions at the drive!

Warm regards,

[Your Name]

[Your Title]

[Your Organization's Name]

[Your Contact Information]