

Notification of New Charity Board Appointments

Date: [Insert Date]

Dear [Recipient's Name],

We are pleased to announce the appointment of new members to the board of directors of [Charity Name]. These individuals bring a wealth of experience and expertise that will enhance our mission and further our goals.

New Board Members:

- [Name 1] - [Brief Bio]
- [Name 2] - [Brief Bio]
- [Name 3] - [Brief Bio]

Their commitment to [Charity's Mission/Goals] makes them an excellent fit for our organization. We are excited about the insights and leadership they will contribute.

We would like to express our gratitude to our outgoing board members, [Names of Outgoing Members], for their dedicated service and invaluable contributions to our charity.

Thank you for your continued support and dedication to [Charity Name]. If you have any questions or need further information, please feel free to reach out.

Warm regards,

[Your Name]
[Your Position]
[Charity Name]
[Contact Information]