

# Letter of Recognition

Date: [Insert Date]

[Donor's Name]

[Donor's Address]

[City, State, Zip Code]

Dear [Donor's Name],

On behalf of [Your Organization's Name], I would like to extend our heartfelt gratitude for your generous donation of [Specify Donation] to our community service efforts. Your support plays a crucial role in helping us achieve our goals and make a positive impact on the community.

Your commitment to community service exemplifies the spirit of generosity and caring, making a tangible difference in the lives of those we serve. We greatly appreciate your willingness to contribute to our cause and your trust in our mission.

Once again, thank you for your support. We look forward to your continued partnership as we strive to serve our community effectively.

Sincerely,

[Your Name]

[Your Title]

[Your Organization's Name]

[Contact Information]