

# Donation Confirmation Letter

Date: [Insert Date]

Dear [Donor's Name],

On behalf of [Charity Name], we are deeply grateful for your generous donation of [Amount] received on [Date of Donation]. Your contribution will greatly assist us in our mission to [Briefly Describe Purpose of Charity].

This letter serves as a confirmation of your donation and is suitable for your tax records. [Charity Name] is a registered 501(c)(3) organization, and no goods or services were provided in exchange for your contribution.

Your support makes a difference in the lives of those we serve. Thank you for being a vital part of our work.

Warm regards,

[Your Name]

[Your Title]

[Charity Name]

[Contact Information]