

Follow-Up Letter for Charity Auction Donors

Dear [Donor's Name],

I hope this message finds you well. I wanted to take a moment to follow up regarding our recent conversation about the upcoming charity auction we are organizing for [Charity Name]. Your generosity and support mean a lot to us and to those we serve.

As we discussed, the auction will take place on [Date] at [Venue], and we would be thrilled to include your donation of [describe item or service] in our event. Your contribution will not only help us raise funds but also raise awareness about our cause.

Please feel free to reach out if you have any questions or need further information. We sincerely hope to see your name among our valued supporters at this event.

Thank you once again for considering this opportunity to make a difference.

Warm regards,

[Your Name]

[Your Position]

[Charity Name]

[Contact Information]