

# Deferral Confirmation for University Admission

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

Admissions Office

[University Name]

[University Address]

[City, State, Zip Code]

Dear Admissions Committee,

I hope this message finds you well. I am writing to formally confirm my deferral of admission to [University Name] for the [specific program] for the [academic year/term].

Due to my ongoing commitment to volunteer work with [Organization/Project Name], which plays a significant role in my personal and professional development, I have decided to request a deferral. I firmly believe that this experience will enhance my contributions to the university community upon my eventual enrollment.

I deeply appreciate the offer of admission and am excited about the possibility of joining [University Name] in the future. Please let me know if there are any formalities I need to complete to ensure my deferral is processed accordingly.

Thank you for your understanding and support.

Sincerely,

[Your Name]