

Deferral Application for University Admission

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

Admissions Office

[University Name]

[University Address]

[City, State, Zip Code]

Subject: Request for Deferral of Admission

Dear [Admissions Officer's Name],

I hope this message finds you well. I am writing to formally request a deferral of my admission to [University Name] for the [term, e.g., Fall 2024] academic year due to health issues that I am currently facing.

After careful consideration and consultation with my healthcare provider, I believe that taking a year off to focus on my recovery is in my best interest. I am committed to joining [University Name] and contributing positively to the community once I am in better health.

I have attached documentation from my healthcare provider that outlines my current situation and supports my request for deferral.

Thank you for considering my application. I hope to hear from you soon and appreciate your understanding during this challenging time.

Sincerely,

[Your Name]

[Your Student ID (if applicable)]