

# Letter of Acknowledgement for Loyalty Rewards Upgrade

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Dear [Recipient's Name],

Thank you for your continued loyalty to [Company Name]. We are pleased to inform you that, as a recognition of your commitment, you have been upgraded to the [New Tier] of our loyalty rewards program.

This upgrade provides you with exclusive benefits, including [List Key Benefits]. We appreciate your support and look forward to serving you with even more personalized experiences.

If you have any questions about your new membership level, please do not hesitate to contact our customer service team at [Customer Service Number] or [Customer Service Email].

Thank you again for being a valued member of our community.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Company Contact Information]