Announcement: New Sales Policy

Dear Team,

We are excited to announce a new sales policy that will take effect on [Effective Date]. This policy aims to streamline our sales process and enhance customer satisfaction.

Key Changes:

- Standardized pricing structure across all products.
- Introduction of volume discounts for bulk purchases.
- Enhanced commission structure for sales representatives.

We believe these changes will foster a more efficient sales environment and improve our overall performance. Please feel free to reach out to your managers with any questions or concerns.

Thank you for your continued hard work and dedication.

Best regards,

[Your Name]

[Your Job Title]

[Company Name]