

Follow-Up on University Transfer Application

Date: [Insert Date]

Admissions Office

[University Name]

[University Address]

[City, State, Zip Code]

Dear Admissions Officer,

I hope this message finds you well. I am writing to follow up on my recent application for transfer to [University Name] for the upcoming academic term. I submitted my application on [Submission Date] and wanted to ensure that all required materials were received.

Additionally, I would greatly appreciate any updates regarding the status of my application. I am very enthusiastic about the possibility of joining your esteemed university and am eager to contribute to the campus community.

Thank you for your time and consideration. I look forward to hearing from you soon.

Sincerely,

[Your Name]

[Your Contact Information]

[Your Current University]