

# Request for Student Visa Extension

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]

## To Whom It May Concern,

I am writing to formally request an extension of my student visa (Visa Number: [Insert Visa Number]) to complete my language course at [Name of Institution]. My original visa is set to expire on [Original Expiration Date], and I wish to extend it until [Requested Extension Date].

Due to [brief explanation of reason for extension, e.g., "completion of my language program" or "additional classes required for proficiency"], I require extra time to finish my studies and meet the necessary criteria for my upcoming academic plans.

I have attached the required documentation, including my enrollment confirmation, academic progress reports, and any other relevant forms necessary for my request.

I appreciate your consideration of my request for an extension and hope to continue my educational journey in [Country]. Please feel free to contact me for any further information.

Thank you very much for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]