

Request for Student Visa Extension

Date: [Insert Date]

To,
The Immigration Officer,
[Immigration Office Name],
[Office Address],
[City, State, Zip Code]

Dear Sir/Madam,

I am writing to formally request an extension of my student visa (Visa No: [Insert Visa Number]) to allow me to complete an internship opportunity that has been offered to me at [Internship Company Name].

I am currently enrolled in [Your Course/Program] at [Your University/College], and my current visa is set to expire on [Current Visa Expiration Date]. The internship, which is scheduled to commence on [Start Date] and conclude on [End Date], is directly related to my field of study and will greatly enhance my practical skills and experience.

Given the nature and relevance of the internship to my education, I kindly request an extension of my visa until [Requested Extension Date] to facilitate my participation in this valuable opportunity.

Attached, please find the necessary documentation supporting my request, including my internship offer letter, my current enrollment details, and any other required documents.

Thank you for considering my request. I look forward to your favorable response.

Sincerely,
[Your Full Name]
[Your Student ID]
[Your Address]
[City, State, Zip Code]
[Your Email]
[Your Phone Number]