

# Student Visa Extension Request for Graduation Delay

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Visa Office Address]

[City, State, Zip Code]

Dear Sir/Madam,

I am writing to formally request an extension of my student visa due to unforeseen circumstances that have delayed my graduation. My name is [Your Name], and I am currently enrolled in [Your Program] at [Your Institution]. My student visa number is [Visa Number].

Originally, I was expected to graduate on [Original Graduation Date]. However, due to [briefly explain reason for delay, e.g., illness, personal circumstances, academic issues], I am now projected to complete my program by [New Graduation Date].

I am committed to completing my studies and understand the importance of maintaining my visa status for that purpose. I would greatly appreciate your assistance in granting an extension of my student visa to allow me to finish my program.

Thank you for considering my request. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Student ID]