

Letter of Request for Student Visa Extension

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

To,
[Immigration Office/Authority Name]
[Office Address]
[City, State, Zip Code]

Subject: Request for Extension of Student Visa Due to Family Emergency

Dear [Immigration Officer's Name],

I hope this letter finds you well. I am writing to formally request an extension of my student visa, which is due to expire on [expiry date]. My name is [Your Full Name], and I am currently enrolled in [Your Course Name] at [Your Institution Name]. My student ID is [Your Student ID].

Unfortunately, I am facing a family emergency that requires my immediate attention. [Briefly explain the nature of the emergency, e.g., illness of a family member, etc.]. As a result, I believe it is essential for me to remain in [Country Name] to provide support during this challenging time.

I kindly request an extension of my visa for an additional [duration] so that I can fulfill both my academic responsibilities and family obligations. I have attached supporting documents, including [list any attached documents, such as a doctor's note, etc.].

Thank you for considering my request. I sincerely appreciate your understanding and support during this difficult time. I look forward to your positive response.

Yours sincerely,
[Your Name]