

# Sales Agreement Proposal

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Company Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are pleased to submit this proposal for a sales agreement between [Your Company Name] and [Recipient's Company Name]. This agreement pertains to the international trade of [describe goods/services being sold].

## Terms of Agreement:

- **Product/Service Description:** [Detailed description of products/services]
- **Quantity:** [Specify quantity]
- **Price:** [Specify price per unit and total price]
- **Payment Terms:** [Specify payment methods and due dates]
- **Delivery Terms:** [Specify delivery method and timeframe]
- **Governing Law:** [Specify jurisdiction]

Please review the proposal and let us know if you have any questions or would like to discuss any aspect of this agreement further. We are keen to establish a fruitful business relationship and are open to negotiations.

We look forward to your prompt response.

Best regards,

[Your Name]

[Your Title]

[Your Company Name]

[Your Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]